

NCANG AGR EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE
OFFICE OF THE ADJUTANT GENERAL
NORTH CAROLINA NATIONAL GUARD
HUMAN RESOURCES OFFICE
4105 REEDY CREEK ROAD
RALEIGH, NORTH CAROLINA 27607-6410

ANNOUNCEMENT #: ANG-AGR 2004-02

OPENING DATE: 06 February 2004
CLOSING DATE: 08 March 2004

ANTICIPATED FILL DATE: To Be Determined

POSITION TITLE AND NUMBER:

Air Traffic Control Specialist (Terminal)
PDCN: 80309000
Required AFSC: 1C151, 1C171
4 Positions

UNIT/ACTIVITY AND DUTY LOCATION:

235th ATCS
NCANG, New London, NC

GRADE AND SALARY:

Pay and allowances commensurate with military grade not to exceed CMSgt/E9.

AREA OF CONSIDERATION: The area of consideration for this position is NCANG MEMBERS ONLY.

HOW TO APPLY: All eligible applicants must submit an Application for Active Duty Guard/Reserve (NGB form 34-1) to the Office of the Adjutant General, State of North Carolina, ATTN: HRO-MD, 4105 Reedy Creek Road, Raleigh, NC 27607-6410, to be received not later than the close of business on the above indicated closing date.

QUALIFICATIONS: Must meet the physical qualifications outlined in AFI 48-123, as appropriate. Must comply with the military duty eligibility requirements IAW ANGI 36-101. Must have the ability through training and development to learn air traffic control procedures for movement of aircraft. Must have knowledge of air traffic control laws, rules, and regulations. Must have the ability through training development to learn to provide pre-flight and in-flight assistance to aircraft. Must have the skill to coordinate plans and actions with pilots and other controllers. Must have knowledge of meteorology, basic navigation, and standard communication procedures. Must have knowledge of the characteristics of the various types of aircraft. Must have the ability through education and training to develop, coordinate and manage Air Traffic Control programs.

MILITARY ASSIGNMENT: Assignment in a compatible Enlisted position in the NCANG. AFSC: 1C151, 1C171. AGR GRADE: not to exceed CMSGT/E-9. Applicant must be within USAF weight standards. Must participate with unit during Training Assemblies and Annual Training. Member must remain in the position to which initially assigned for a minimum of 12 months.

EVALUATION FACTORS USED: Personal interviews and review of applications.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

Directs movement of aircraft in flight and on the ground as displayed on radar indicator, pilot reported, or observed visually from the tower. Issues instructions to provide for movement and required separation/sequencing of all IFR and VFR traffic operating under control of the facility. When vectoring aircraft to the final approach course, issues real-time precise directions, telling pilots when to climb/descend or turn and provides appropriate headings and altitudes necessary to achieve/maintain required separation. Provides additional services and assistance to aircraft to include those experiencing in-flight emergencies, hijacking, pilot disorientation, and to those aircraft otherwise experiencing distress during flight. Initiates/relays and issues air traffic control clearances and instructions in facility of assignment for aircraft operating IFR and/or VFR. Formulates clearance and control instructions based on detailed mental picture of three dimensional dynamic air traffic situations derived from pilot reports, radar presentations, flight progress strips, and information from adjacent ATC facilities.

Furnishes emergency assistance to aircraft in distress. Assists adjacent ATC facilities in locating and recovering aircraft that are disoriented and/or in distress. Relays verbatim, to the aircraft operator, technical guidance received from authorized knowledgeable agencies as required. Required to possess skills/training to provide On-the-Job Training (OJT) to newly assigned controllers in live/simulated traffic situations in accordance with USAF, ANG, and local directives. While training other personnel, is responsible for actual control of traffic in addition to providing instruction to the trainee and providing periodic evaluation of the trainee's progress. Responsible for checking all ATC equipment to determine operating condition and status, and requesting maintenance action when required. Determines when backup or alternate communications are required and places same in operation as appropriate. Coordinates Notice to Airmen (NOTAM) action and airfield advisories in order to provide information to all users of appropriate airport(s) and NAVAID facilities status. Responsible for advising the on-duty Supervisor/Facility Manager of any problems encountered with users or support agencies. Incumbent must be capable of performing ATC duties IAW AFI 13-203, ANG Supplement. Performs other duties as assigned.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted to your unit/activity bulletin board.

ADDITIONAL INSTRUCTIONS:

1. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories: Male or female; American Indian or Alaskan native; Asian or Pacific Islander; Black, not of Hispanic origin; Hispanic; white, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs.
2. An initial, and periodic medical examination may be required for jobs located in working areas which have a high exposure risk to conditions which may result in occupational illness or injury.
3. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15.
4. A permanent change of station (PCS) will not be authorized for the individual selected for this position unless agreed upon in advance by HRO and a PCS order is prepared prior to effective date.
5. Males born on or after 1 January 1960 must be registered with the Selective Service in order to be considered for federal employment.

DISTRIBUTION:

A, B-3, C-3, G-25, H-3, J-3, K-3, M, N-12, P-9, Q, W-2, Y-2, R: HRO-20, AGAV-1, AGCS-3, DCSANG-1, DCSLOG/G4-4, DCSOI-3, DCSPER-3, FMCB-2, IG-1, SCSM-1, SRAA-1, VCSOP-1

